

Meeting Agenda			
<b>Division:</b>	Adult Child and Family Services (ACFS)		
<b>Meeting Title:</b>	Child Abuse Prevention Program Advisory Committee (CAPPAC)		
<b>Facilitator:</b>	Lisa Bender, Prevention Program Manager		
<b>Location:</b>	Hoover State Office Building, 1 <sup>st</sup> Floor, Room 1SE, Side 2		
<b>Date:</b>	March 6, 2020	<b>Time:</b>	9:00am-12:00pm

Meeting Objectives
The primary goal of the Child Abuse Prevention Program Advisory Committee (CAPPAC) is to support the Iowa Child Abuse Prevention Program (ICAPP) in accordance with <a href="#">Iowa Code Chapter 217.3A</a> . This particular meeting will be to review the results of the evaluation of bid proposals under RFP #ACFS 21-001, Iowa Child Abuse Prevention Program Request for Grantee Project Proposals.

Meeting Participants	
<b>Chairperson:</b> LaTasha DeLoach <b>Vice Chair:</b> Nancy Wells  <b>Committee Members:</b> Laura Abbe Lisa Bellows Jill Hesse Mark Lyman Kim Scorza	<b>ICAPP Administrators:</b> Greg Bellville Annette Mansheim Abby Patterson  <b>DHS Liaison:</b> Lisa Bender

Agenda Topic	Items
<b>Call to Order</b>	<b>Introductions</b> – Look back on CY 2019 and share a “win” or “takeaway” from your year (personal or professional). Inspired by: <a href="https://nosidebar.com/intentionally/">https://nosidebar.com/intentionally/</a>
<b>Public comment period</b>	Public comments will be taken following introductions
<b>Review/Approval of Minutes</b>	Recap of 12/3/19 meeting and approval of minutes.
<b>CAPPAC Application</b>	Review of timeline for applications and new member orientation.
<b>SFY 19/20 ICAPP RFP (Closed Session)</b>	<ul style="list-style-type: none"> <li>Reminder of acceptance form signed</li> <li>Brief overview of RFP, forms, and updated risk analysis data</li> <li>Overview of bids received</li> <li>Group review process/scores</li> <li>Draft recommendations to Contract Owner</li> </ul>
<b>Wrap-up</b>	Plan for review of new member applications in late April and next scheduled meeting (7/31/20).

New Action Items				
Item #	Description	Responsible Party	Due Date	Status

New Action Items				
1	CAPPAC Applications Due	Bender	4/20/20	
2	Application Review	Bender, Patterson, and Chairs	5/1/20	
3	Present recommendations to HS Council	Bender	5/13 or 6/10	
4	Schedule new member orientation	Bender, Patterson, New members	July 2020	
5	Next Full CAPPAC	ALL	7/31/20	